# What if data and documents could manage themselves?

Information is multiplying by the day — piles of paper, desktops drowning in downloaded documents, and data that always seems to get lost in translation. Taming the daily influx of information is hard enough. Keeping it accessible, organized, and protected is harder still, especially in hybrid office environments. That's why Xerox® Capture & Content Services are backed by our Global Capture Platform.

Business has never moved faster. However, it can be difficult to keep up when you're dealing with large amounts of buried information. Organizations need to be able to capture, classify, catalog, and securely deliver content from any medium or source without breaking a sweat or the bank.

## INTELLIGENT DOCUMENT PROCESSES WITH LESS FRICTION AND MORE FLOW

Our Global Capture Platform delivers intelligent capture capabilities with multiple points of ingest. It's designed to automatically extract data, classify documents, and route them into the appropriate downstream content management platforms and line of business systems.

An advanced technology backbone does all the heavy lifting. It orchestrates the entire process so you can stay agile, responsive, and productive. How's that for working smarter and not harder?

## MAPPING OUT EVERY STEP OF A SMOOTH DOCUMENT JOURNEY

Say goodbye to bumps in the road and costly, time-consuming bottlenecks that prevent data from getting to where it needs to go. Our Global Capture Platform allows you to:

### CAPTURE

Capturing, classifying, and cataloguing critical business information in print and digital formats, supporting content and data that's accessible, portable, auditable, and controllable.

### TRANSFORM

Transforming print- and digital-native content through machine learning and automated document classification to extract data and insight.

### PROCESS

Automating and simplifying high-volume business processes critical to your organization.
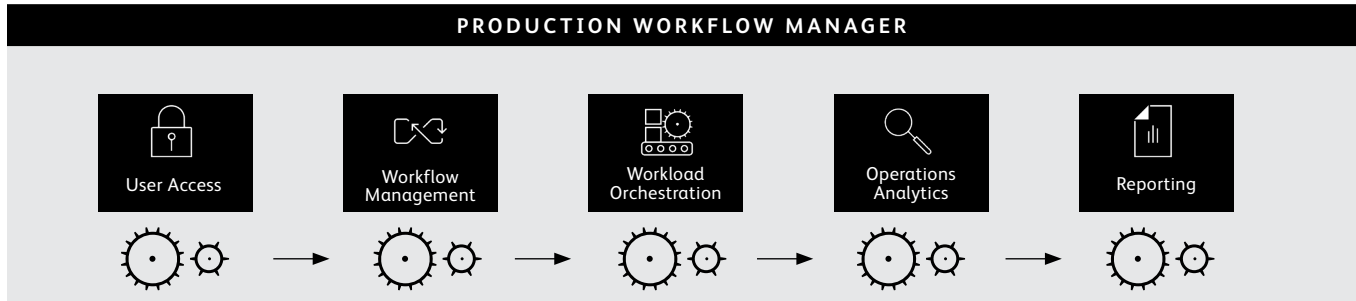
### MANAGE

Rationalizing and streamlining content for a unified content management environment, making information readily available across the organization with secure, role-based access to content.

### DELIVER

Delivering information at the point-of-need through a simple, intuitive interface that provides collaboration across the organization and extends the same to end customers.

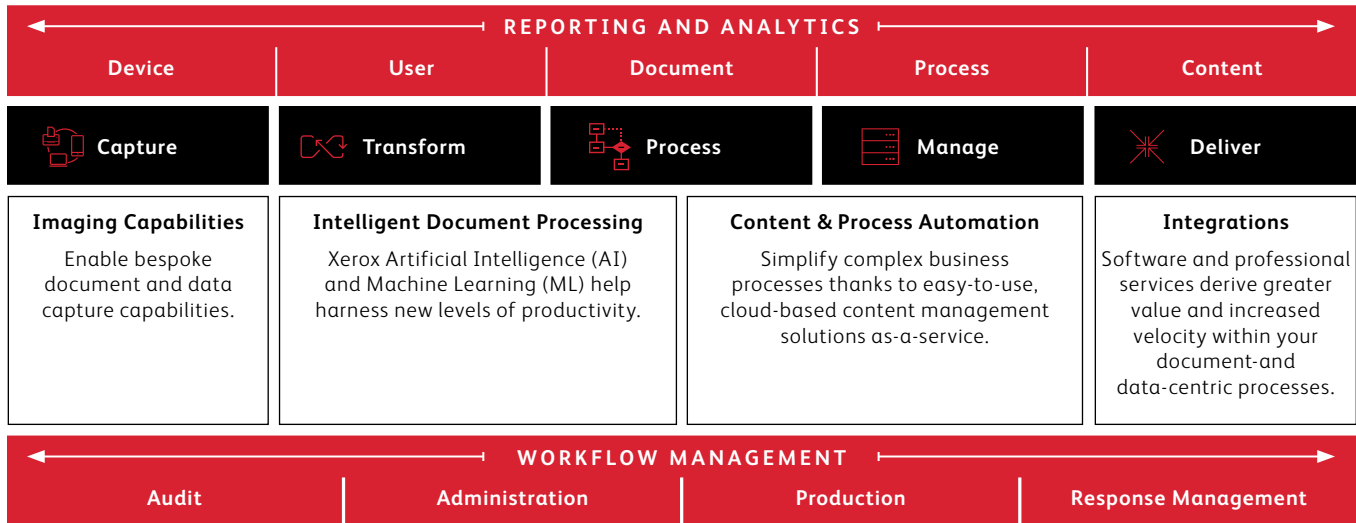**xerox**™

# The backbone and brain behind it all.

With the Production Workflow Manager as its backbone, our Global Capture Platform infrastructure provides flawless user access, workflow management, workload orchestration, operations analytics, and reporting.

**PRODUCTION WORKFLOW MANAGER**

| User Access | Workflow Management | Workload Orchestration | Operations Analytics | Reporting |
|---|---|---|---|---|

**A BETTER WAY TO WORK WITH XEROX® CAPTURE & CONTENT SERVICES**

Xerox® Capture & Content Services address data and document management requirements throughout the business process:

- To effectively capture information from physical and digital documents using our multichannel imaging capabilities.

- To transform data with Intelligent Document Processing capabilities, leveraging powerful AI and machine learning technologies, and simplifying complex processes via Xerox® Workflow Automation Solutions.

- To process and manage data using Xerox® Content Management Services that categorize, store, organize, and control the life cycle of your most critical business content, on premise or in the cloud.

- And finally, to deliver data to downstream business processes and LOB applications, including multiple software integrations.

**REPORTING AND ANALYTICS**

| Device | User | Document | Process | Content |
|---|---|---|---|---|
| Capture | Transform | Process | Manage | Deliver |

| Imaging Capabilities | Intelligent Document Processing | Content & Process Automation | Integrations |
|---|---|---|---|
| Enable bespoke document and data capture capabilities. | Xerox Artificial Intelligence (AI) and Machine Learning (ML) help harness new levels of productivity. | Simplify complex business processes thanks to easy-to-use, cloud-based content management solutions as-a-service. | Software and professional services derive greater value and increased velocity within your document-and data-centric processes. |

**WORKFLOW MANAGEMENT**

| Audit | Administration | Production | Response Management |
|---|---|---|---|

## Turning chaos into confident clarity.

Start managing data and documents instead of being managed by them. We can help you focus on productivtiy, not processes. Let's reimagine the way you work with content so you can get more done in less time. Learn more at **xerox.com/CaptureAndContent**.

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