



# Parking and Transit Services

## PARKING REGULATIONS 2024-25





## Contact

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**Phone: 540.568.3300**

Fax: 540.568.7301

[parkingservices@jmu.edu](mailto:parkingservices@jmu.edu)

[alternativetransportation@jmu.edu](mailto:alternativetransportation@jmu.edu)

[jmu.edu/parking](https://jmu.edu/parking)

[jmu.edu/transportation](https://jmu.edu/transportation)

## Office Hours

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**Monday through Friday, 7:00 AM – 5:00 PM**

**Champions Drive Parking Deck, Ground Floor**

280 Champions Drive, MSC 1301

Harrisonburg, VA 22807

**THESE RULES AND REGULATIONS** have been prepared and distributed to encourage the responsible use of parking facilities and roadways for the benefit of James Madison University faculty and staff members, students, alumni and visitors; to ensure access at all times for emergency vehicles; and to protect all persons on the campus from injury by vehicles. Operating and parking motor vehicles on university-owned or leased property is permitted only in accordance with university motor vehicle regulations as outlined in the "Parking Regulations" or at the direction of parking and public safety officials.

Written procedures for enforcement assure the campus community of consistent application of the university's rules and regulations, related fire codes and accessibility laws for persons with a disability. Knowledge of these regulations is assumed and will be enforced by Parking and Transit Services and the JMU Police Department.

James Madison University reserves the right to reserve parking in areas owned or leased by the university to support special activities. Contingent on space availability, parking priority is in the following order: persons with a disability, faculty members, staff members, commuter students, resident students and approved freshman students.

James Madison University assumes no responsibility for any motor vehicle or its contents at any time.

**For the latest information concerning modifications to parking regulations, refer to the Parking and Transit Services website at [jmu.edu/parking](https://jmu.edu/parking)**



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## Accessible Parking

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- Students, faculty, and staff with University parking permits (excluding Remote Lot permits) and valid accessible parking permits are permitted to park in any parking space (with the exception of spaces with signage restricting parking pursuant to regulatory code provisions) in any campus parking facility.
- Refer to sections 46.2-1240 through 46.2-1259 of the Code of Virginia for information pertaining to the state regulations governing the use of accessible permits or license plates as well as the enforcement of accessible parking spaces.
- Refer to the JMU Student Handbook for sanctions resulting from the misuse of DMV and JMU issued accessible permits.
- Parking spaces designated for persons with disabilities are exclusively intended for use by vehicles displaying a valid accessible parking permit (i.e. dash card, hangtag or license plate) issued by a state, province or James Madison University.
- In accordance with Section 46.2-1242 of the Code of Virginia, no person without a disability is permitted to display an accessible parking permit or park in an accessible space except when transporting a person with a disability.
- Accessible parking permits do not authorize users to park illegally. Park in accordance with the markings on the asphalt and posted signs at all times. Parking in accessible access aisles is strictly prohibited.
- Parking illegally in an accessible space or adjacent access aisle or blocking access to an accessible space or route will result in a \$150 fine, and the vehicle may be towed at the owner/operator's expense.
- Persons in illegal possession of an accessible parking permit are subject to fines, towing, disciplinary action and prosecution.
- JMU-issued, temporary accessible parking permits are available to faculty, staff and students for a maximum of two weeks upon certification by their physician.

## Appealing Parking Citations

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- All appealed parking citations are reviewed by the Parking Appeals Committee, a committee composed of faculty, staff and students that operates independent of Parking and Transit Services. Employees of Parking and Transit Services do not serve on the Parking Appeals Committee.
- The appellant has the option to appear before the Appeals Committee to present their case. Appearances before the Appeals Committee will be limited to a maximum of three minutes.
- Appeals must be filed within 10 calendar days of the date the citation was issued.
- If not appealed within 10 calendar days of the issue date, the citation is no longer eligible to be appealed.
- Citations that have been transferred to the University Business Office cannot be appealed.

## Appealing Parking Citations (CONTINUED)

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- All appeals must be submitted online. The parking citation appeal form can be accessed via the Parking and Transit Services website at [jmu.edu/parking](http://jmu.edu/parking).
- Affiliates appealing a citation must contact the Parking and Transit Services office ([parkingservices@jmu.edu](mailto:parkingservices@jmu.edu) or 540-568-3300) during business hours..
- You may appeal any citation, however, justifications such as those listed below are less likely to be accepted:
  - You were unfamiliar with University parking rules and regulations.
  - You observed others parked there and assumed it was ok to do the same.
  - You have parked there before and did not receive a citation.
  - You were conducting "JMU business" or "doing a favor for JMU."
- A citation may be appealed a second time. However, the appellant must pay the citation in full prior to requesting a second appeal review, and the second appeal must include additional information or documentation not included in the original appeal.
- Notification of the Parking Appeals Committee's decision will be sent to the appellant's email address.
- If an appeal is denied, the appellant has 10 calendar days, including the date on the notification letter, to pay the fine before an additional \$5.00 penalty is applied. Payment may be made online at [jmu.aimsparking.com](http://jmu.aimsparking.com). If you are not able to pay online, payment may be made at the Parking and Transit Services office, located on the ground level of the Champions Drive Parking Deck, or via the drop box outside the office. Do not insert cash in the drop box.
- All decisions made by the Parking Appeals Committee are final.

## Authority of Parking and Transit Services

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- In accordance with Section 23.1-1301 of the Code of Virginia, the Parking Advisory Committee has approved the regulations contained herein for the operation of motor vehicles by all students, faculty, staff and visitors of James Madison University.
- The president of James Madison University and the Board of Visitors have given Parking and Transit Services the responsibility and authority to enforce parking rules and regulations.
- Section 2.2-4800 of the Code of Virginia and University policy 3107 support the collection of parking fines.
- Parking and Transit Services makes recommendations to the [Parking Advisory Committee](#) regarding parking policies and procedures. The recommendations of the Parking Advisory Committee are forwarded to the administration for consideration.
- Parking and Transit Services reserves the right to temporarily restrict parking as needed.

## Basketball Game Parking

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- On dates when the university hosts a home basketball game, parking is restricted in the Ballard Parking Deck adjacent to the Atlantic Union Bank Center. Refer to signs posted on location for restrictions. Refer to the basketball schedules posted on the JMU Sports website ([jmusports.com](https://jmusports.com)) for home game dates and times.
- On game days, all vehicles not displaying a valid basketball parking permit must vacate the reserved portion of the Ballard Parking Deck by the times indicated on signage at the deck entrances.
- Vehicles parked in violation of the posted restrictions are subject to parking citations and/or towing at the owner/operator's expense.

## Bicycles

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- JMU is a Silver Level Bicycle Friendly University. As a Silver Level award holder, JMU is committed to promoting and providing a more bikeable campus for the university community and guests.
- All bicycle owners are encouraged to register their bicycles at <https://jmu.edu/transportation/project529-bike-registration.shtml>.
- Bicycles should not be secured to any object other than a university bicycle rack. For a map of all bicycle parking on campus, see the link at <https://www.jmu.edu/transportation/bicycletravel.shtml>.
- For additional information regarding the university's bicycle policy, please refer to section J1-100 of the JMU Student Handbook at <https://jmu.edu/osarp/handbook/files/all-policies/j1-100.shtml>.

## Bus Service

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- JMU students, faculty and staff may ride Harrisonburg Transit buses free of charge.
- For information concerning Harrisonburg Transit bus routes and schedules, refer to the Harrisonburg Department of Public Transportation website at <https://harrisonburgva.gov/bus-service>.
- To learn more about all transit options, visit [jmu.edu/transportation](https://jmu.edu/transportation).

## Carpool Permits

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- The carpool program allows commuters, faculty and staff or affiliates to share one parking permit for the purpose of reducing the number of single-occupancy vehicles on campus.
- Carpool permits cannot be purchased online. All participants must visit Parking and Transit Services together to complete the registration application.
- Carpool permits are not transferable.
- At the time of permit purchase, participants will register all of the vehicles sharing the carpool permit. Once the permit is obtained, only one vehicle associated with the carpool permit may be parked on campus at a time within a two-hour period.

- If any of the participants decide that they no longer wish to carpool, they may re-establish their prior parking privileges and corresponding parking fee but the carpool permit will have to be discontinued prior to doing so.
- Two or more vehicles that share the same carpool permit are subject to citation if parked on campus at the same time or within a two-hour period. Citations for duplicate use of a shared permit will carry no fine for the first violation within an academic year, and a \$25.00 fine for subsequent violations.

## Commuter Carpool Permits



- Commuter participation in the carpool program requires three participants at all times.
- The semester carpool permit fee is \$150.
- A commuter carpool permit is valid for commuter parking lots and affords parking privileges identical to a conventional commuter parking permit.
- Parking and Transit Services personnel will verify commuter status before issuing a carpool permit.
- A prorated refund will be issued only when the commuter carpool permit has been discontinued. The refund will be issued to the primary applicant.

## Faculty and Staff Carpool Permits



- Faculty/staff participation in the carpool program requires two to three participants at all times.
- The annual carpool permit fee is one-half to one-third of each faculty and staff member's payroll deduction according to their salary range.
- Carpool permits are sold and must be renewed on an annual basis.
- Participation in the carpool program requires the submission of a new payroll deduction form for each member of the carpool group.

## Faculty and Staff Carpool Permit Fees

Annual Salary	Original Deduction	Carpool Deduction Two drivers	Carpool Deduction Three Drivers
Part-time/Wage	\$2.36	\$1.18	\$0.79
\$21,000 - \$41,999	\$8.75	\$4.38	\$2.92
\$42,000 - \$62,999	\$12.68	\$6.34	\$4.23
\$63,000 - \$83,999	\$16.72	\$8.36	\$5.57
\$84,000 - \$104,999	\$20.48	\$10.24	\$6.83
\$105,000 and over	\$24.68	\$12.34	\$8.23



## Affiliate Carpool Permits

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- The affiliate carpool permit fee must be paid in full at the time the permit is issued.
- The full-time affiliate carpool permit fee is \$304 per year.
- The part-time affiliate carpool permit fee is \$57 per year.
- A prorated refund will be issued only when the affiliate carpool permit has been discontinued. The refund will be issued to the primary applicant.

## Certification

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- By purchasing a parking permit, the purchaser agrees to comply with the directives set forth in the "Parking Regulations."
- Upon request from Parking and Transit Services, the purchaser must be able to provide a valid motor vehicle registration for each vehicle registered with Parking and Transit Services.
- By purchasing a parking permit, the purchaser asserts that they are the registered owner of the vehicle or the spouse or dependent of the registered owner.

## Commuter Parking Areas

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- The following commuter parking areas are available for commuter parking 24 hours a day, 7 days a week: C1-C16 lots, levels 2 through 4 of the Ballard Parking Deck (beyond the overhead "COMMUTER PARKING BEGINS HERE" sign), Champions Drive Deck, Chesapeake Avenue Deck (levels 3 through 5 may be reserved for campus events. Please refer to posted signs.), levels 2 through 7 of the Grace Street Deck, and levels 2 through 5 of the Warsaw Avenue Deck (beyond the overhead "COMMUTER PARKING BEGINS HERE" sign). Please note that overnight parking is **prohibited** in all parking decks.
- The following parking lots are available for commuter parking, with no overnight parking: Convo A, Convo B, Convo D, Convo E, Convo F and U1-U5. Parking at the Convocation Center is restricted during football season and for some special events. Parking in C3-C5 lots, C9-C10 lots and the Champions Drive Deck is restricted on the Friday before and the Saturday of home football games. Refer to the "Football Game Parking" section of the "Parking Regulations" and posted signs for additional information.
- If all commuter lots are full, commuter students may proceed to any resident lot for overflow parking. Parking in R1 and R8 lots is restricted on the Friday before and the Saturday of home football games. Refer to the "Football Game Parking" section of the "Parking Regulations" and posted signs for additional information.
- The following faculty and staff parking lots are never available for commuter parking: Convo C, D6, D8, I, V and X. All other faculty and staff parking lots are available for commuter parking after 4:00 PM Monday through Friday and all day on weekends.
- For information regarding parking restrictions in areas other than those specifically mentioned here, please refer to posted signs. Signs are prominently displayed at the entrances to all university parking facilities.



## Daily Permits

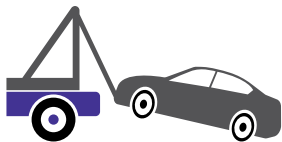
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- Daily virtual permits can be purchased online or in the Parking and Transit Services office for \$5 a day.
- Daily permits may be purchased online on the day they are needed or up to two weeks in advance and may be purchased for up to five consecutive days.
- Daily permits have identical parking privileges to their longer-term counterparts.

## Disabled Vehicles

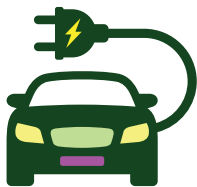
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- Disabled vehicles parked in areas not intended for vehicular parking or parked without the proper permit are subject to parking citations unless the vehicle operator notifies Parking and Transit Services immediately upon the vehicle becoming disabled.
- If Parking and Transit Services is closed, the owner or operator is required to contact Parking and Transit Services the following business day at 7:00 AM to report the disabled vehicle or email the disabled vehicle information to [parkingservices@jmu.edu](mailto:parkingservices@jmu.edu).
- Employees of Parking and Transit Services do not consider notes placed on disabled vehicles to be notification of a vehicle being disabled.
- Disabled vehicles must be removed within 24 hours of notification.
- Parking citations received prior to notification will not be dismissed.
- Parking and Transit Services reserves the right to immediately tow disabled vehicles from areas that pose a threat to public safety (i.e. fire lanes, traffic lanes, etc.)

## Electric Vehicle Charging

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- Electric Vehicle Charging Stations are available at the Ballard, Chesapeake Avenue, Champions Drive, Grace Street, Mason Street, and Warsaw Avenue Parking Decks.
- A fee of \$1 per hour will be charged while utilizing EV Charging Stations.
- Vehicles may use the EV Charging Stations for a maximum of 4 hours per day.
- Any vehicle parked at a charging station must possess a current JMU Parking Permit.
- Electric vehicles must be actively utilizing the charging station.
- Non-electric vehicles and vehicles not connected to the charging station are subject to parking citations.
- Electric vehicle parking policies are subject to review and may be modified based on future demand and usage.

## Emeritus and Retiree Permits

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- Only those retired employees of James Madison University with official Emeritus or Retiree status are eligible to receive an Emeritus or Retiree permit at no charge.
- Persons with Emeritus status who are currently enrolled in classes are eligible to receive an Emeritus permit.
- Persons with Retiree status who are currently enrolled in classes are ineligible to receive a Retiree permit. A student permit is required and may be purchased at the current student permit rate.
- Emeritus and Retiree parking permits and privileges are not transferable.

## Enforcement

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- Parking regulations are enforced 24 hours a day, 365 days a year.
- The enforcement of the parking regulations is primarily the responsibility of Parking and Transit Services. However, the JMU Police Department has also been vested with the authority to enforce the parking regulations.
- Any vehicle parked on university-owned or leased property that fails to register for a parking permit with James Madison University is subject to a parking citation.
- All vehicles on campus must be parked with the license plate clearly visible from parking facility travel lanes.
- Inability to locate a vacant space in an assigned area does not constitute justification to park illegally.
- Parking regulations remain in effect and continue to be enforced during weekends, breaks, holidays, summer sessions, winter sessions and when classes are not in session.
- Pay station parking is enforced 24 hours a day, 7 days a week.
- Do not park in fire lanes, access aisles or any other area not intended for vehicular parking.
- In paved areas, park in accordance with the markings on the asphalt and posted signs.
- In gravel areas, parking blocks are placed to indicate parking spaces. Only one vehicle per parking block is permitted. Vehicles must be parked perpendicular to a parking block. Parking blocks that have been painted yellow or red indicate a traffic or fire lane and are not intended for vehicular parking.
- Under no circumstances should a vehicle be parked, stopped or left standing in a fire lane for any length of time.
- Parking is not permitted in locations that obstruct traffic or block driveways, doorways, loading docks, trash dumpsters, manhole covers, building sprinkler connections, etc. Failure to observe these restrictions will result in immediate towing of the vehicle without warning at the owner/operator's expense.
- Any unauthorized vehicle that has disregarded barricades, traffic cones or temporary signage and parked in an area reserved for construction or special events is subject to a parking citation and may be towed at the owner/operator's expense.
- Students are prohibited from parking in faculty and staff lots during restricted hours. Refer to signs posted at lot entrances for specific commuter and resident hours.
- Parking enforcement officers do not have the authority to void citations once they have been issued. Visit Parking and Transit Services, email [parkingservices@jmu.edu](mailto:parkingservices@jmu.edu), or call 540.568.3300 with questions or concerns.
- Parking regulations are enforced 24 hours a day, 365 days a year.
- Parking citations issued to vehicles associated with an email address will not receive a physical citation. Instead, email notification of the citation will be sent to the address on file.

## Evening Commuter Permits

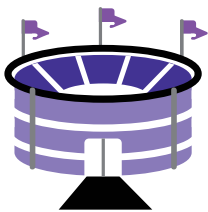
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- Evening permits are valid from 4:00 PM to 7:00 AM Monday through Friday, and during the weekend, from 4:00 PM Friday through 7:00 AM Monday.
- During hours when the evening permit is valid, parking privileges are identical to those of a conventional commuter permit. During hours other than those stated above, all lots are restricted.
- All parking accommodations for campus events must be requested through Parking and Transit Services at least 10 business days prior to the date of the event.

## Event Parking

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- Under no circumstances are departments permitted to create or distribute visitor parking permits without express permission from Parking and Transit Services.
- Requests for parking privileges for five or fewer visitors should be made via the "Visitor Permit Request Form," available on the Parking and Transit Services website under the 'Event Parking' tab.
- Requests for event parking for six or more visitors should be made via the "Event Parking Request Form," available on the Parking and Transit Services website under the 'Event Parking' tab.
- For additional information regarding procedures for requesting event parking call 540.568.7202. or email [lundybs@jmu.edu](mailto:lundybs@jmu.edu).
- Changes to parking restrictions due to campus events will be indicated by the placement of temporary signs, barricades or traffic cones.
- Departments are responsible for obtaining signage for special events. Signage must be approved by Parking and Transit Services before being displayed in parking facilities.
- To expedite traffic flow and accommodate parking demands, parking regulations, in whole or in part, are often modified during major campus events. The Chief of Police has been authorized by Parking and Transit Services to make any necessary changes. The direction of the JMU Police Department and other law enforcement agencies supersedes written regulations.

## Faculty and Staff Parking Areas

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- Faculty and Staff Permit Lots: all university parking lots unless otherwise specified. Refer to posted signs for additional information.
- JMU Faculty and Staff permits are not valid on streets in the City of Harrisonburg (i.e. Harrison Street, Grace Street).

## Faculty and Staff Permit Fees

Annual Salary	Annual Permit Fee	Payroll Deduction
Part-time/Wage	\$56.64	\$2.36
\$21,000 - \$41,999	\$210.00	\$8.75
\$42,000 - \$62,999	\$304.32	\$12.68
\$63,000 - \$83,999	\$401.28	\$16.72
\$84,000 - \$104,999	\$491.52	\$20.48
\$105,000 and over	\$592.32	\$24.68
Affiliate - Full-time	\$304.00	N/A
Affiliate - Part-time	\$57.00	N/A
Remote Lot Employee <sup>1</sup>	1/3 of applicable fee	1/3 of applicable deduction
Remote Parking Affiliate Full-time (Semester) <sup>1</sup>	\$51.00	N/A
Remote Parking Affiliate Part-time (Semester) <sup>1</sup>	\$9.00	N/A

<sup>1</sup>Remote parking permits are valid in R10 lot only.

## Faculty and Staff Vehicle Registration



- Faculty and staff who park on university-owned or leased property are required to purchase a JMU parking permit.
- All employee parking permit fees are paid by payroll deduction.
- Salaries are verified semi-monthly and permit fee deductions are adjusted accordingly. A notification email will be sent in the event of a fee adjustment.
- Payroll deduction is not available to affiliates of James Madison University. Affiliates may purchase parking permits by cash, check, FLEX, MasterCard, Visa, Discover, American Express, Apple Pay or Android Pay.
- The annual cycle for employee permits begins August 16 and ends August 15.
- Faculty and staff may register up to five vehicles on one permit. Only one registered vehicle may be parked on campus at a time.
- The notation of applicable date and expiration date indicated on a faculty and staff parking permit is not intended in any way to imply a guarantee of employment for the recipient, and the university specifically disavows any such implication.
- Student employees are not eligible for faculty and staff parking privileges when enrolled in classes.
- Parking privileges are not transferable.

## Football Game Parking

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- When the university hosts a home football game, parking is restricted in the lots surrounding Bridgeforth Stadium. Refer to posted signs. Home football game dates and times are available on the JMU Sports website at [jmusports.com](http://jmusports.com).
- Beginning at 5:00 PM on the Friday before each home football game, C3-C5, C9-C10, Convo A, Convo B, Convo D, Convo E, D2, F, G, L, P, R1 and R8 Lots are reserved and access is restricted through the conclusion of the football game on Saturday. Beginning at 4:00 PM on the Friday before each home football game, the Champions Drive Deck is reserved and access is restricted through the conclusion of the football game on Saturday. Only those vehicles displaying a valid football parking permit or authorized permit issued by Athletics Ticket Office will be granted access. Other lots may be restricted on game day and vehicles required to vacate by 8:00 PM on the day prior to the game; refer to posted signs.
- On game day, all vehicles parked in reserved areas that are not displaying a valid football parking permit or authorized permit issued by Athletics Ticket Office are subject to towing and a \$100 fine.

## Freshman Parking

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- In general, freshmen are not eligible to obtain parking privileges on university-owned or leased property. However, Parking and Transit Services may grant parking privileges to freshmen when extenuating circumstances exist.
- In the event of special circumstances, Parking and Transit Services may require written documentation describing the circumstances surrounding the request from the driver, or a parent, legal guardian, employer, physician, etc. Required documentation may be mailed to Parking and Transit Services, faxed to 540.568.7301 or emailed to [parkingservices@jmu.edu](mailto:parkingservices@jmu.edu). Once the required documentation has been received and reviewed, Parking and Transit Services will contact the applicant with a decision.
- Freshmen with a qualifying medical or off-campus employment exception may be eligible for a Resident Permit.
- Freshmen granted an exception for other extenuating circumstances will be eligible to purchase a Student Remote Lot Permit that is valid for R10 Lot only. R10 Lot is located on Port Republic Road and is accessed from Hunters Road, south of the Interstate-81 intersection with Port Republic Road.

## Gravel Parking Areas

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- In gravel areas, parking blocks are placed to indicate parking spaces. When a vehicle is parked in a gravel area, it must be perpendicular to a parking block. Only one vehicle per parking block is permitted.
- Yellow or red parking blocks indicate a traffic or fire lane and are not intended for vehicular parking.

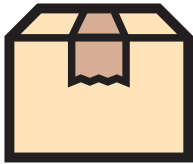
## Liability

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- James Madison University assumes no responsibility for any motor vehicle or its contents at any time.

## Loading and Unloading Permits

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- Temporary loading and unloading permits are available for use by students and employees of James Madison University.
- A fee of \$3 will be charged for a loading and unloading permit if the student or employee requesting the permit does not possess a current JMU parking permit.
- Loading and unloading permits are valid for a maximum of 30 minutes.
- Vehicles that have been issued loading and unloading permits must be parked in accordance with markings on the asphalt and posted signs.
- Under no circumstances should a vehicle be parked in a fire lane, accessible space or access aisle for the purposes of loading or unloading.

## Lot Closings and Disruptions

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- Information concerning parking lot closings and disruptions may be found on the Parking and Transit Services website at [jmu.edu/parking](https://jmu.edu/parking).

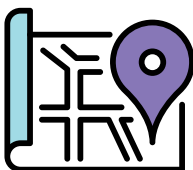
## Makeup Day Parking Restrictions

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- If Saturday or Sunday is declared a makeup day then the parking restrictions for Monday through Friday apply. Refer to posted signs.

## Map

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- The campus parking map may be viewed on the Parking and Transit Services website at [jmu.edu/parking/\\_files/parkingmap.pdf](https://jmu.edu/parking/_files/parkingmap.pdf).

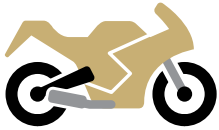
## Moped Parking

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- mopeds capable of operating at speeds of 35 mph or less are not required to purchase JMU parking permits. Drivers of these vehicles must park at JMU bike racks and may not occupy a parking space.
- mopeds capable of operating at speeds in excess of 35 mph are classified as motorcycles by the Virginia Department of Motor Vehicles, and are subject to the same regulations. Owners of these vehicles must purchase valid JMU parking permits, and park in lots appropriate to their permit type, in general parking spaces or motorcycle spaces.
- At no time may mopeds park on sidewalks, roads, grass, fire lanes, etc.

## Motorcycle Parking



- Motorcycles parked on university-owned or leased property are required to obtain a valid JMU parking permit and be parked in accordance with the markings on the asphalt and posted signs.
- In addition to designated motorcycle spaces, motorcycles may be parked in general parking spaces provided they are parked in accordance with their assigned permit type.
- Faculty and staff motorcycle spaces are located in the following lots: Mason Street Deck Level 2, Ballard Deck Level G, and Warsaw Avenue Deck Level G.
- Commuter motorcycle spaces are located in the following lots: C10 Lot, Champions Drive Deck Level G, Chesapeake Avenue Deck Level G, Convo F lot and Warsaw Avenue Deck Levels 2–5.
- Motorcycles with a valid commuter or resident permit are prohibited from parking in faculty and staff parking facilities during restricted hours. Refer to posted signs.
- Motorcycles parked on lawns, sidewalks, porches, patios, at bicycle racks, in buildings or in any other area not designated as parking are subject to parking citations.
- Motorcycles parked in such a manner as to prevent other motorcycles from exiting a parking space are subject to a \$25 fine.

## Payment of Fees and Fines



- Payment of parking fines may be made on the Parking and Transit Services website at [jmu.edu/parking](https://jmu.edu/parking). Payments may also be made at Parking and Transit Services during regular business hours or after hours by depositing payment in the citation payment drop box located at the front of Parking and Transit Services. Do not deposit cash in the drop box.
- Permit fees and parking fines may be paid with cash, check, money order, FLEX, MasterCard, Visa, Discover, American Express, Apple Pay or Android Pay. Do not send cash through the mail. Checks and money orders must be made payable to JMU or James Madison University.
- A state mandated \$50 fee will be assessed for any check returned by the bank.
- Payments made via the Parking and Transit Services website at [jmu.edu/parking](https://jmu.edu/parking) may be made by Visa, MasterCard, Discover or American Express.
- Coins will not be accepted as payment for permit fees or parking fines.
- A parking fine will be considered delinquent if it is not paid within 10 calendar days after the citation issue date and a late fee of \$5 will be assessed.
- If a citation is appealed and denied, it will be considered delinquent if not paid within 10 calendar days from the appeal hearing date and a late fee of \$5 will be assessed.
- Citations paid within the first 30 days may be paid directly at Parking and Transit Services or via the Parking and Transit Services website at [jmu.edu/parking](https://jmu.edu/parking).



## Payment of Fees and Fines (CONTINUED)

- Student citations unpaid for more than 30 days will be transferred to the University Business Office for collection ([jmu.edu/ubo](http://jmu.edu/ubo)). Delinquent citations are included in student billing statements.
- **Students:** 10 calendar days after a citation is issued, the student will be sent a written notice via their campus email account regarding the necessity of satisfying the outstanding fine provided the vehicle is registered with Parking and Transit Services. A service indicator will be placed on the official records of any student who has overdue fines. This service indicator will prevent a student from registering for courses, making course adjustments, obtaining transcripts or receiving a diploma. In most instances the service indicator can be removed within one hour of satisfying the overdue fines.
- **Faculty/Staff Members:** 10 and 45 calendar days after a citation is issued to a registered faculty or staff vehicle, a written notice will be sent via campus email regarding the necessity of satisfying the outstanding fine. 90 calendar days following the citation issue date, a letter will be sent via campus email stating the amount of the overdue fine to be deducted from the employee's next paycheck. Section 2.2-4800 of the Code of Virginia and JMU Policy 3107 have authorized this action.

## Pay Station Parking



- Pay station parking is enforced 24 hours a day, 7 days a week, 365 days a year.
- Pay station parking is intended for short-term parking only. The duration for which a vehicle may be parked in a pay station space is posted and may not be exceeded regardless of the amount of money inserted into a pay station.
- No JMU parking permit is required to park in a metered space.
- A vehicle parked at an expired metered space is subject to a \$25 fine.
- If a pay station malfunctions, it should be reported to Parking and Transit Services immediately at 540.568.3300. Parking citations issued prior to notification will not be dismissed.
- Pay stations accept U.S. dollars, quarters, dimes, nickels, major credit cards, JACards and contactless payment via the ParkMobile app.
- Pay stations in Chapelear Service Area and on Walnut Lane are limited to a 1-hour maximum between 7:00 AM-5:00 PM Monday-Friday, and a 3-hour maximum after 5:00 PM on weekdays and all day on weekends.
- Pay stations near the Bookstore in G lot, in the Forbes lot, behind Gifford in the Harrison Service Area, on the second floor of the Mason Street Parking Deck, in D2 lot and in D3 lot are limited to a 45-minute maximum between 7:00 AM-5:00 PM Monday-Friday, and a 3-hour maximum after 5:00 PM on weekdays and all day on weekends.
- Employees of Parking and Transit Services will not deposit currency left in the vicinity of pay stations or on vehicle windshields in order to extend time. Pay station parking is intended for short-term use only.

## Permit Refunds



- No refund will be issued for fall semester permits after November 12.
- No refund will be issued for annual or spring semester permits after April 14.
- No refund will be issued for winter or summer session permits.

## Remote Lot Permits



- Remote Lot permits are valid for R10 Lot only. R10 Lot is located on Port Republic Road and is accessed from Hunters Road, south of the Interstate-81 intersection with Port Republic Road.
- Accessible parking permits cannot be used in conjunction with Remote Lot permits to park in other campus parking facilities.

## Rental Vehicles



- Any rental vehicle parked on university-owned or leased property is required to obtain a JMU parking permit.
- Members of the university community who possess a current JMU parking permit are required to login to their Parking account at [jmu.aimsparking.com](http://jmu.aimsparking.com) and register the rental vehicle as a "Temporary Replacement" when parking a rental vehicle on campus.
- Vehicle operators will be held accountable for citations issued to rental vehicles.
- It is recommended that drivers contact Parking and Transit Services after removing a rental vehicle to confirm that it is no longer associated with their account.

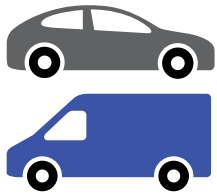
## Resident Parking Areas



- The following resident parking lots are available for resident parking 24 hours a day, 7 days a week: R1 through R20.
- All commuter surface parking lots are available for resident parking after 4:00 PM Monday through Friday and all day on weekends.
- The following surface parking lots are available for resident parking, with no overnight parking: Convo A, Convo B, Convo D, Convo E, Convo F and U1 – U5. Parking at the Convocation Center is restricted during football season and for some special events. Refer to the posted signs and [jmusports.com](http://jmusports.com) for home football game dates and times.
- Residents may **never** park in any of the campus parking decks.
- The following faculty/staff surface parking lots are **never** available for resident parking: Convo C, D6, D8, I, V, and X lots. All other faculty/staff surface parking lots are available for resident parking after 4:00 PM Monday through Friday and all day on weekends.

- For information regarding parking restrictions in areas other than those specifically mentioned here, please refer to posted signs. Signs are prominently displayed at the entrances to all university parking facilities and/or in front of individual parking spaces.

## Service Representative and Contractor Parking



- Contractors and vendors who provide services on university-owned or leased property are required to obtain service vehicle parking privileges, free of charge, from Parking and Transit Services. Contact Parking and Transit Services at 540.568.3300, or [parkingservices@jmu.edu](mailto:parkingservices@jmu.edu) for additional information.
- Employees of James Madison University seeking service vehicle parking privileges must obtain written justification from their immediate supervisor and submit supporting documentation to the director of Parking and Transit Services for review.
- Emergency and Service Vehicle spaces are not intended for personal use. Please refrain from parking in Emergency and Service Vehicle spaces when utilizing UREC or athletic facilities, attending sporting events, utilizing the libraries, eating in dining facilities or conducting any other personal business on campus.
- Use of service vehicle parking privileges by students currently enrolled at James Madison University is strictly prohibited.
- Parking privileges are not transferable.

## Student Parking Fees

Prorated student fees may be found at

[jmu.edu/parking/student/prorated-student-fees.shtml](http://jmu.edu/parking/student/prorated-student-fees.shtml)

Permit Options	Permit Fee	Valid Dates
Full-Time Year	\$300.00	8/1/2024-8/15/2025
Full-Time Fall	\$160.00	8/1/2024-12/31/2024
Full-Time Spring	\$160.00	1/1/2025-5/18/2025
Part-Time Commuter Fall	\$80.00	8/1/2024-12/31/2024
Part-Time Commuter Spring	\$80.00	1/1/2025-5/18/2025
Evening <sup>1</sup> Commuter Fall	\$50.00	8/1/2024-12/31/2024
Evening <sup>1</sup> Commuter Spring	\$50.00	1/1/2025-5/18/2025
Commuter Carpool Fall	\$150.00	8/1/2024-12/31/2024
Commuter Carpool Spring	\$150.00	1/1/2025-5/18/2025
Remote Lot <sup>2</sup> Fall	\$50.00	8/1/2024-12/31/2024
Remote Lot <sup>2</sup> Spring	\$50.00	1/1/2025-5/18/2025
Winter Session	\$20.00	1/6/2025-1/19/2025
Summer Session	\$40.00	5/19/2025-8/15/2025

Full-time enrollment is defined as 12 or more credit hours per semester for undergraduate students and 9 or more credit hours per semester for graduate students.

<sup>1</sup>Evening permits are valid Mon - Thurs 4 PM-7 AM, Friday 4 PM - Monday 7 AM

<sup>2</sup>Remote parking permits are valid in R10 Lot only.

## Student Vehicle Registration

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- Students who park on university-owned or leased property are required to obtain a valid JMU parking permit.
- All delinquent parking citations must be resolved prior to permit purchase.
- Temporary permits are available for \$5 per day for students who do not possess an annual or semester permit.
- Commuter students who move onto campus are required to exchange their commuter permit for a resident permit. Failure to do so may result in the revocation of parking privileges, referral to the Office of Student Accountability and Restorative Practices or other actions deemed appropriate by Parking and Transit Services.
- Resident students who move off campus should exchange their resident permit for a commuter permit.
- Students with accessible parking privileges are required to register their vehicles and possess a JMU parking permit in conjunction with their accessible permit. Refer to the "Accessible Parking" section of the "Parking Regulations" for additional information.
- Students are responsible for the operation of their vehicles and any violations related to their use on university-owned or leased property regardless of whether or not the vehicles are registered with Parking and Transit Services.
- Under no circumstances can one student register another student's vehicle. This restriction applies to all students including those of married status.
- Requests for parking privileges are subject to student status, address and vehicle ownership verification.
- Use of faculty/staff or visitor parking privileges by students currently enrolled at James Madison University is strictly prohibited.
- Persons who fraudulently obtain parking privileges are subject to fines, towing, disciplinary action and prosecution.
- Parking privileges are not transferable.

## Summer Parking Information

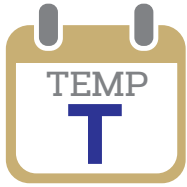
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- Students who purchased annual parking permits for the academic year are not required to purchase additional parking permits for the summer sessions. Annual permits expire on August 15.
- Summer permits may be obtained for a fee of \$40 and expire on August 15.
- All parking regulations are in effect and continue to be enforced throughout the summer sessions.
- Vehicles possessing resident permits are permitted to park in both resident and commuter lots during the summer sessions. It is not necessary for those who have changed status from resident to commuter to obtain a commuter permit for the summer sessions.
- Visitors attending summer camps or conferences are required to park in accordance with JMU parking regulations and lot assignments determined by Parking and Transit Services. Contact Parking and Transit Services at 540.568.7202 with questions related to summer conferences.

## Temporary Permits

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- Temporary parking permits are available for \$5 a day to faculty, staff, affiliates and students who do not purchase an annual or semester permit.
- Visitors wishing to obtain a temporary permit are required to present a valid driver's license and vehicle registration.
- Members of the university community who are driving a vehicle not associated with their current JMU parking permit are required to log in to their parking account at [jmu.aimsparking.com](http://jmu.aimsparking.com) and register the vehicle as a "Temporary Replacement" when parking the vehicle on campus.

## Tips to Avoid a Citation

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- Always park in accordance with the restrictions posted at the entrance to every JMU parking facility.
- Always park in accordance with the markings on the asphalt and posted signs when in paved parking lots and in front of a parking block when in gravel lots.
- Remember that no vehicle may be parked, stopped or left standing unattended in a fire lane for any length of time, regardless of the circumstances. Emergency flashers are not justification to park illegally.
- Obtain a temporary permit if you need to park an unregistered vehicle on campus. Temporary parking permits may be purchased online up to or on the day they are needed or up to two weeks in advance and may be purchased for up to five consecutive days.
- Report a disabled vehicle to Parking and Transit Services immediately. Citations issued to disabled vehicles may be dismissed only if Parking and Transit Services is notified prior to the time the citation is issued.
- Do not park your vehicle in a metered parking space if the pay station is malfunctioning.
- If you need to load or unload items from a vehicle, obtain a loading and unloading permit from Parking and Transit Services. Remember that loading and unloading permits do not allow drivers to park vehicles in fire lanes, accessible spaces, metered parking without payment, etc.
- Do not assume it is okay to park illegally even if others are doing so.
- Remember that notes left on vehicle windshields are not justification to park illegally.
- Read and understand the complete "Parking Regulations" document.
- Plan to arrive early to campus during busy times of day in order to allow sufficient time to locate a legal parking space.
- Consider alternative transportation, such as the Harrisonburg Public Transit System, if you have a class or event during a particularly busy time of day.

*(Continued on next page.)*

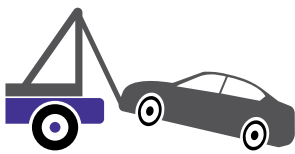
## Tips to Avoid a Citation (CONTINUED)

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- When parking is unavailable in close proximity to your destination, proceed to parking areas on the periphery of campus where vacant spaces are almost always available and walk or ride the bus to your destination.
- If you are uncertain about whether or not it is appropriate to park your vehicle at a particular location, contact Parking and Transit Services at 540.568.3300 to inquire before parking your vehicle.

## Towing Policy

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- Parking and police personnel are authorized to tow vehicles immediately and, if necessary, without warning, when a vehicle poses a threat to public safety or blocks access to facilities.
- Vehicles parked on university-owned or leased property are subject to towing upon accumulating ten unpaid parking citations.
- Towed vehicles are stored off campus at the owner/operator's expense.
- The following violations subject a vehicle to immediate towing at the owner/operator's expense: parking in an accessible space or access aisle; obstructing an accessible route; parking in a fire lane; removing barriers to park in areas reserved for construction or special events; misuse of a permit issued by Parking and Transit Services or another state agency.
- Parking is not permitted in locations that obstruct traffic or block driveways, doorways, loading docks, trash dumpsters, manhole covers, building sprinkler connections, etc. Failure to observe these restrictions will result in immediate towing of the vehicle without warning at the owner/operator's expense.

## Trailer Policy

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- A JMU parking permit entitles the holder to no more than one parking space on university-owned or leased property at any given time.
- According to section 46.2-100 of the Code of Virginia, a trailer is defined as "every vehicle without motive power designed for carrying property or passengers wholly on its own structure and for being drawn by a motor vehicle."
- Any member of the JMU community who wishes to park a trailer in R10 Lot may obtain a parking permit free of charge if they possess a current JMU Parking Permit.
- Any member of the JMU community who wishes to park a trailer on university-owned or leased property other than R10 Lot is required to purchase a \$5 a day parking permit for each parking space occupied by the trailer.

## Violations and Fines



Violation Description	Fine	Fine After 10 Days
License Plate not Visible from Travel Lane <sup>1</sup>	\$5.00	\$10.00
Failing to Park in a Designated Space	\$25.00	\$30.00
Parking in a Prohibited Area	\$25.00	\$30.00
Parking in a Reserved Hotel Space <sup>2</sup>	\$25.00	\$30.00
Parking in a Restricted Lot	\$25.00	\$30.00
Parking in a Visitor Space	\$25.00	\$30.00
Parking in More Than One Space	\$25.00	\$30.00
Parking Overtime at a Timed Space	\$25.00	\$30.00
Duplicate Use of Shared Permit <sup>2</sup>	\$25.00	\$30.00
Parking on the Sidewalk	\$40.00	\$45.00
Parking in a Fire Lane	\$75.00	\$80.00
Parking in a Reserved Game Day Lot	\$100.00	\$105.00
Unregistered Vehicle <sup>3</sup>	\$100.00	\$105.00
Parking in an Accessible Space or Access Aisle	\$150.00	\$155.00

*1 The first three citations received by any vehicle for license plate not visible from travel lane within the current academic year (August 16th through August 15th) will result in a \$0 fine. Subsequent citations within the same academic year will result in a \$5 fine.*

*2 The first citation received by any vehicle for parking in a reserved hotel space or for duplicate use of a shared permit within the current academic year (August 16th through August 15th) will result in a \$0 fine. Subsequent citations within the same academic year will result in a \$25 fine.*

*3 The first unregistered vehicle citation received by any vehicle within the current academic year (August 16th through August 15th) will result in \$0 fine. Subsequent citations received within the same academic year will result in a \$100 fine.*

*• Parking citations issued to vehicles associated with an email address will not receive a physical citation. Instead, email notification of the citation will be sent to the address on file.*

*• Faculty, staff and students may opt in to receive a text notification when a parking citation is issued to their vehicle, or when their parking permit is about to expire. Register for text notifications via the Parking and Transit Services web portal at [jmu.aimsparking.com](http://jmu.aimsparking.com).*



## Visitor Parking

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- Any vehicle parked on university-owned or leased property is required to obtain a JMU parking permit.
- Visitors attending Admissions' campus tours should receive a temporary parking code in their confirmation email from the Office of Admissions prior to their tour. The code allows parking in the pay-by-plate area of level 2 of the Mason Street Parking Deck.
- All other visitors to campus (persons not currently enrolled at, compensated by or employed as an affiliate of James Madison University) are required to obtain a free temporary parking permit at Parking and Transit Services located on the ground level of the Champions Drive Parking Deck. Parking and Transit Services' normal business hours are Monday through Friday, 7:00 AM to 5:00 PM. Refer to [jmu.edu/parking](https://jmu.edu/parking) for summer hours.
- Visitors must present a valid driver's license and vehicle registration in order to obtain a visitor parking permit.
- Vehicles displaying valid accessible parking hangtags or license plates are required to obtain a JMU parking permit when parked on university-owned or leased property.