

**Department of Earth and Space
Sciences Meeting of the Faculty
Friday, 11/1/24, 2:30 pm in JHN 022**

OPEN MINUTES

[Attendees: Bergantz, Buick, Cantine, Christianson, Condit, Denolle, Duvall, Huntington, Journaux, Krissansen-Totton, Lipovsky, Mehra (zoom), Muth, Schmidt, Stone, Teng, Tobin, Walters, Waddington; Bernard-Kingsley, Campese, Dakins, Ledeczi, Aranguiz, Fintel, Reusch D. (zoom), Reusch M. (zoom), Lindquist, Jensen, Pearson, Koepfli, Wilbur.]

Call to Order - Open Session (2:30PM)

Announcements

- Open Enrollment opens October 28 (Campese, 2 minutes)
 - Starting and ending earlier, due November 25
 - Must select a vision plan (new)
- Undergraduate research opportunities (Wilbur, 3 minutes)
 - Graduate student community committee presents form to collect information about undergraduate research activities—who is accepting undergraduate researchers
- Requesting nominations for Seminar speakers (Condit, 2 minutes)
 - Review criteria for DLS speakers, encourage early-career scholars
 - Anyone in the community can nominate
 - Form is found on department intranet
- Requesting plotter assistance (Lui, 2 minutes)
 - Use ticketing system for plotter/poster printing request, include PI and budget number
 - No support during evenings/weekends
 - AIO workstations available, contact Henry

Standing Committees Announcements

- **Undergraduate Program (Duvall)**
 - New UG advising canvas site
 - ESS 298 Major Skills course, 40 students, good engagement
 - More information about posting UG research opportunities
- **Graduate Program (Teng) - Update (2 minutes)**
 - Send around document with grad resources
 - Grad Tea successful, discussed lab compacts and faculty/student social engagement

- **Admissions (Buick) - 2025 Admitted student week (2 minutes)**
 - Applications close on 12/1
 - Choose visit day week (last week of Feb or first week of March) select March 6-8
- **Advancement & Engagement (Schmidt, Caton)**
 - First meeting of the year scheduled in November.
- Astrobiology Admissions & Steering (Buick)
- College Council (Roe)
- Colloquium (Teng, Condit)
- **Computing (Walters, Lipovsky) - Update (5 minutes)**
 - Converging on a charge with four ideas:
 - Policy about use of AI in ESS Department
 - Revisit model for Enhanced computing support
 - Server Security policy
 - STF proposals—student GPU cluster
- **Curriculum (Denolle- 20 minutes)**
 - Restructuring the BS degree
 - Clean-up of course catalog (free up numbers)
- **Diversity (Tobin)**
 - Committee membership for new committee structure finalized
 - Meetings will generally be open to the department community
 - Working on by-laws/committee charge
 - Goal is to foster inclusive and equitable environment
 - Needs UG rep
- **Executive (Schmidt)**
 - Meets the week before the faculty meeting
 - Issues can be brought up to the excon committee members (Schmidt, Condit, Duvall, Teng, Roe)
- Faculty Senate (Stone)
- Financial Oversight (Montgomery, Stone)
- **GeoClub (Stone)**
 - Met with officers
 - Fewer ESS students involved with the club
 - Recruiting in ESS courses
 - Spring Field Trip & Fundraising
 - Ask Geoclub for their recruiting materials and share with instructors
- **Policy (Krissansen-Totton) - Update on FAR (5 minutes)**
 - Restructure faculty activity report to a standardized form
 - Committee is looking to link merit review and meeting with the chair to ensure consistent messaging

- **Prelim Exams (Christianson, Muth)**
 - Letters will go out today (Friday, Nov 1)
- Promotion, Merit, and Reappointment (Montgomery, Tobin)
- Safety (Teng)
- **Scholarships and Awards - Update on awards site and deadline (Dakins, 2 min.)**
 - Timeline has been moved sooner
 - Open portal by Thanksgiving and applications due February
- **Space & Renovation (Christianson)**
 - Formulating charge
 - Rock prep space
 - New infrastructure for rock storage in basement of ATG

Business

Planetary Science Search Rubric update (Teng, 2 minutes)

- 80 applicants, requested 65 letters, deadline Monday
- Zoom interviews late Nov/early Dec
- Narrow to 3-4 candidates in January faculty meeting
- In person interviews in Winter Quarter

Geomorphology search update (Huntington, 2 minutes)

- UW training for faculty searches
- 70 applicants
- Zoom interviews before Thanksgiving, zoom list will be shared with faculty
- Narrowed list of candidates for the December faculty meeting
- In-person interviews in Winter Quarter

New Event Policy and Event Planning Request Form (Schmidt, 10 minutes)

- Streamline events planning process
- Event policy can be found on the website, including specifics on timelines and requirements for event requests
- Request form for any community member who would like staff assistance for financial support for event planning

Graduate student salary rates for 2025 (Schmidt and Ledeczi, 20 minute presentation; 30 minute discussion)

- Review of last year's faculty decisions and contract requirements
- Options for how graduate student salary rates should be structured
- Informal graduate student feedback re: 2-tiered salary step
- Review of contract/salary structure at peer institutions

- Summary of graduate student living situation summary based on graduate student survey responses
- Review of how salary increase impact grant budgets
- Review of how salary increase impact department budget
- Group discussion on different scenarios, including moving to 1 or staying at 2 tiers, setting the percentage of separation between tiers, aligning with contract minimums or choosing a higher salary rate