



# DoD Cyber Excepted Service (CES) Personnel System



## *HR Elements Course*

August 2017

### Course Description

The *CES HR Elements Course* is a one and a half day (12-hours) interactive module-based course that has been designed to provide HR Practitioners with the knowledge and tools to operationalize the new CES policies and procedures. Along with providing an overview of key attributes and implementation process for the new personnel system, this course will examine the following topics: CES occupational structure, compensation administration, employment and placement, performance management, performance-based and conduct actions, and grievance and appeal procedures.

DoD Component Instructors will conduct this course to equip HR Practitioners (HR Officers, Specialists, Personnel Action Processors, and Liaisons) with the requisite knowledge to serve as a CES advisor for leaders, managers/supervisors, and employees in their organizations.

### Schedule

This course will be hosted and scheduled by DoD Component organizations that have been designated for CES Phase I and Phase II implementation:

ORGANIZATIONS	PROJECTED TIMELINE
<u>Phase 1:</u> -U.S. Cyber Command -Joint Force HQ DoD Information Networks -DCIO Cybersecurity	~Aug 2017 - Jan 2018
<u>Phase 2:</u> -DISA HQ (Ft. Meade) -Service Cyber Components	~Jan 2018 – Jan 2020

For additional information about specific course offerings please contact your Local DoD Component CES Lead.

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