

**Department of Atmospheric Sciences**  
**Faculty Meeting Agenda**  
**Winter Quarter 2024**  
**Tuesday, January 9, 2024**  
**2:30-4:30 PM**  
**ATG 610**

1. **Call to Order & Meeting Minutes**
2. **Announcements & Introductions**
3. **Quarterly Updates**
  - a. Diversity Committee Report (Cecilia Bitz)
    - Student complaint and grievance document
  - b. Undergrad Report (Lyatt Jaeglé)
    - 71 undergraduate
    - 25 pre-majors
    - In the process of working on the ATMS minor
  - c. Grad program (Rob Wood)
    - Will have a meeting to discuss graduate candidates
    - Becky is working on securing PCC fellowships
      - 300K coming in for the college
      - Reach out to Rob if there are students you(faculty members) are interested in recruiting
  - d. Postdoc (Chris Kenseth)
    - Pass information to Chris if there are new postdocs
    - Secondary mentors should've
  - e. Graduate students (Amy Liu, Lily Zhang)
    - Held the bake-off before the break
    - GSDVL lecturer voted
      - Will hold off on announcing, wait till the lecturer is secured
  - f. Facilities (Shana Ava)
    - Space audit completed and approved - please express gratitude to Dennis
    - Items will not be tossed away until it is confirmed by someone
    - Still in the process of creating a conference room (408)
  - g. Computing (David Warren)
    - Overleaf
      - 100 licenses through the College for \$56/each person
        - The majority of the faculty would like to have the license
    - A/V setup for 610 still needs to be installed, prioritizing ease of use for everyone
      - 406 is next
  - h. Office (Shana Ava)
    - TREQ still having issues

Next meeting scheduled for: March 12, 2024

- Shana working on a form so students can email eFAST directly on travel-related cases
    - Reconciliation up to November 2023
    - Prioritizing grant applications
    - What is the long-term procedure for PI to independently get their financial reports
      - Brown bag - Workday session for Winter 2024
  - i. Grants Team (Paula Kurose, Shana Ava)
    - OSB deadline is January 19
  - j. College Council (Qiang Fu)
    - Will provide more information in the executive session
  - k. Faculty Senate (Cecilia Bitz)
    - Issues with financial transformation
    - Revenue projection for the state
    - WA state-level Freedom of Information act
      - Creating a burden for faculty and slowing things down
4. **Old Business**
- 10-year Program Review Updates/Reminders
  - Recent ballot results – Department Name Change
    - Unit Name Change Proposed to Dean
      - Atmospheric and Climate Science
  - Faculty Search updates (Dale Durran)
    - 55 applications
      - Not many cover both ATMS and CS
      - Cut to 19 applicants
      - More details to be provided on Thursday
    - Share Interfolio with all Faculty
5. **New Business**
- [True Colors Mentoring Bootcamp Planning](#)
    - Faculty retreat can be after the mentoring retreat
  - Grievance Procedure Planning
    - A clear set of instructions to be posted on our intranet
6. **Adjourn to Executive Session**

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