

Department of Atmospheric Sciences
Faculty Meeting Agenda
Autumn Quarter 2023
Nov 14, 2023
2:30-4:30 PM
ATG 610

1. **Call to Order & Meeting Minutes**
2. **Announcements & Introductions**
3. **Updates**
 - a. Diversity Committee Report (Cecilia Bitz)
 - The incoming class has more men than women
 - The admission spreadsheet doesn't show the genders
 - Did not knowingly have biases
 - b. Undergrad Report (Lyatt Jaeglé)
 - No update
 - This Thursday - undergrad curriculum meeting
 - Working on ATMS minor
 - The University of Alaska want its students to take classes at UW
 - c. Grad program (Cathy Liao)
 - March 1, 2024 - Visit Day
 - Email Rob about the Recruitment Plan
 - Slate
 - Next year: review applications in Slate directly instead of downloading the packets
 - SAFS is the only department that moved the reviewing process
 - Waive application fee or no
 - Who pays/how will it be covered
 - Need to be further discussed
 - Course Registration
 - Add code
 - Cathy email the professor to add code
 - Cathy plans to email the code to the professors so they can give it out directly
 - Career Service at the college level
 - Feb 15, 2024 undergrad career fair
 - Faculty to email Cathy to recommend employers
 - Send Cathy class flyers for advertising
 - d. Postdoc (Chris Kenseth)
 - Secondary mentors
 - Schedule lunch with mentee for check-in

Next meeting: December 12, 2023

- Reach out to Joel if you don't know if you are a secondary mentor
- e. Graduate students (Amy Liu, Lily Zhang)
 - Started machine learning journal club
 - Bake off will be back
 - GSDVL
 - Theme: climate
 - Key deposit
 - Students are being charged upwards of \$100
 - Shana: can pay month by month
 - Financial challenges for some students
 - First year: don't get paid until later so paying upfront can be financially challenged (e.g. unable to get groceries)
 - Students who need lab access would need more keys
 - Shana: the key deposit is requested after payday
 - David Warren: key card access for 2 doors is \$35,000
 - Zoom calls
 - Not enough room
 - Shana: trying to get more conference rooms, and will look into the room approval process
- f. Facilities (Dennis Canuelle)
 - 108 can be a flexible use room in the future but needs time to clean up
 - Can directly ask Christina or contact Dennis to relay the request for spot cleaning
 - Dale: get the shower clean once a month, Dennis: will ask
 - Hardback books can be tossed in the bin on the first floor
 - Continue to purge papers
- g. Computing (David Warren)
 - TV on the wall is a work in progress
- h. Office (Shana Ava)
 - Looking into making 425 a conference room
 - Will make more offices for visiting scholars/faculty
 - Cliff: surplus sometimes has good furniture
 - Hired more student assistants to cover shifts, new faces in the department
 - 308 is officially on the UW website as a lactation/wellness room
- i. Grants Team (Shana Ava)
 - The attempt to hire a budget analyst was not successful
 - The candidate pool provided by UW is not qualified
 - Negotiating with central HR to hire from a different pool
 - Plan more ahead for grant applications
 - Faculty can download their financial spreadsheet now
 - Non-catalog purchasing requires Shana's permission
 - Fellowship is very challenging
 - Paying the difference requires a multi-level approval process
 - HR issues are constantly showing up due to the Workday/Financial Transformation

Next meeting: December 12, 2023

- Grant Manager interview
 - By early next week, we might be able to select a candidate for this.
- j. College Council (Qiang Fu)
 - The college will have a unit adjustment for faculty, which will be effective on April 1, 2024. The adjustment amount will be 1% of the academic faculty salary in the college, which will be distributed to each unit based on the unit's size (i.e., FTE) (1/3) and need (i.e., the summation of the difference between each faculty's salary and the goal salary) (2/3). Our FTE and need are 13.2% and 7.7 % of the college, respectively, so we will only receive 9.5% of the total adjustment amount.
 - The College Council needs to fill two members at large, calling for at least 4 candidates. Our department should put forward at least one candidate (noting that Maya is serious about shared governance).
- k. Faculty Senate (Cecilia Bitz)
 - First senate meeting
 - Priority of the year
 - A new teaching and learning framework, creating a structure for teaching evaluation, and guidance for the use of AI.
 - Discuss the merit review process and continue to monitor faculty salaries.
 - New faculty liaisons were announced.
 - University Budget
 - Only 7% coming from the state
 - Due to the large denominator
 - Increase in enrollment for all state schools till 2018, then enrollment lowers afterwards

4. **Old Business**

- 10-year Program Review
 - Submitted
 - Need to work on the Site Visit Agenda
- Faculty search updates
 - Coming up with rubrics
 - Interviews are coming in the Winter Quarter
- Recent ballot results
 - Merit Raise Process: passed
 - In-town Buy-Out: passed
 - Salathe(adjunct) & Kim(affiliate): passed
 - Summer voting: TBD

5. **New Business**

- Possible Changes to PhD Program Qualifying Process**
 - Rob sent out a proposal

Next meeting: December 12, 2023

- To move all grad students non-thesis track
- Drop Master's thesis
- Eliminate COGS committee
- Qualifying Exam (2nd year) will be evaluated by the grad committee
 - Need to happen before RA letters are signed by the Autumn Quarter
- True Colors Mentoring Bootcamp
- Department Name Change Consideration
 - Need a faculty vote

6. **Adjourn to Executive Session**

- Promotion and Tenure cases