

Department of Atmospheric Sciences
Faculty Meeting Agenda
Winter Quarter 2023
March 14, 2023
2:30-4:00 PM
ATG 610

1. **Call to Order & Meeting Minutes**
2. **Announcements & Introductions**
3. **Updates**
 - a. Diversity Committee Report (Daehyun Kim)
 - I. No updates
 - b. Undergrad Report (Lyatt Jaeglé and Jennifer Siembor)
 - I. No updates
 - c. Grad program (Jennifer Siembor and Rob Wood)
 - I. Rob Wood: What do we want to do for first year class? Second Friday - \$150
 - II. Joel: Reach out to postdocs. Secondary mentors are already assigned. Department covers launching. CC Christopher Kenseth if you are reaching out to post-docs via email. He can provide an onboarding package.
 - d. Postdoc (Joe Finlon-out)
 - I. Chris Kenseth will replace Joe Finlon after March
 - II. Chris: Bulletin board does not have up to date postdoc photos
Joel: Department wants to get rid of the current board and replace it with a digital/animated board. Postdoc photos can also be uploaded to the department webpage as well.
 - e. Graduate students (Nathan Cresswell-Clay, Amy Liu)
 - I. No updates
 - f. Facilities (Dennis Canuelle)
 - I. Dennis: Electrical issue on the 7th floor is scheduled to be fixed in summer since there will already be shut downs. The toilet paper issue has been fixed and new clocks installed.
 - g. Computing (David Warren)
 - I. David: Computers do not last forever even if you have some that are relatively new.
 - II. Need for new undergraduate position - coding ability in any language is fine

III. College has been doing well in regard to digital infrastructure. Any problems you find, please inform the department immediately.

h. Office (Shana Ava)

I. Shana: Aubrey Batchelor is moving on with a new opportunity as will Shannon Millican. Students (mostly work-study) are covering the front office. Manual is being used for day-to-day procedures.

i. Grants Team (Elin Martin)

Elin:

- I. The issue of Wages vs Stipends has come up a few times lately, both in the department and in central offices like OSP. Fellowship stipends are intended to support a student's independent research and training, while RAs are paid salary to work as employees on a PI's research. These are distinct classifications driven by federal regulations. If anyone has questions about this, feel free to reach out; Elin is in the grants office on Tuesdays and Thursdays.
- II. NSF's new Safe & Inclusive Working Environment Plan is required as of Jan 30 for projects that include off-site/field research.
 - A. It's officially required at the time of award, but many NSF Directorates are requiring it at the time of proposal so check Funding Opportunities carefully and make sure that they are included in draft proposals when required so OSP knows this requirement is being addressed
 - B. In all cases, this Plan must be distributed to all field personnel before off-site work begins, including any 3rd party personnel (contractors, sub awardees, etc.)
 - C. A fillable UW template has been developed (link will be in the slides), or PIs may develop their own as long as they include all of the required components
- III. Cutover timeline & need to get ADV budgets/extensions ahead of time
 - A. **No-Cost Extensions** generally require parallel processes, with either the PI or OSP initiating the extension request in the sponsor system AND staff initiating an extension request in the UW system. The Grants Team needs at a minimum the research-based justification for the extension, the requested new end date, and the annual progress report for the project. Please also send us any confirmation of submission you receive when initiating a request in the sponsor's system.

j. College Council (Qiang Fu/Joel)

I. No updates

k. Faculty Senate (Alex Turner)

- I. Resolutions were passed to update (road?) maps by spring 2024
- II. Diversity course changes need to be made

4. **Old Business**

5. **New Business**

Graduate Fellowships and TAs

- I. Currently the TA requirement is 1 quarter, with potential be to asked to TA a second quarter
- II. Meeting department TA needs can be challenging (lots of churn for GPA)
- III. Propose:
 - A. Explicitly require 2 quarters, 1 quarter pre-COGS and 1 quarter post-COGS.
 - B. Students with Fellowships are exempt from the pool (some exceptions)
 - C. Post-COGS students who volunteer when yearly call goes out get first choice, otherwise each year there will be a lottery after 2nd year preferences are assigned
 - D. Requirement for 2nd quarter can be waived by GPC if student was never drawn
- IV. Fellowships vary as to rules regarding being a TA while on the Fellowship, and as to how funds are disbursed (direct to student, via Grad School, etc)
- V. Can lead to significant inequities in pay by requiring/allowing students w/fellowships to TA
- VI. Students w/Fellowships wanting to TA must determine whether they are allowed to do so, and whether they can pause their Fellowship pay while a TA
- VII. In exceptional circumstances – students w/Fellowships may be allowed to TA (if allowed by provider) and keep Fellowship pay if all other avenues are exhausted (including hiring outside the department)

Graduate student stipends

- I. Option 1
 - A. Leave structure as is – no extra raises beyond union negotiated
- II. Option 2
 - A. Leave structure as is but make additional raises to each category above union negotiated (e.g. 6 to 8% raises instead of 4% raises)
- III. Option 3
 - A. Combine pre-MS and pre-candidate levels (pre-MS and PDRA1), no extra raises beyond union negotiated

Using Zoom for seminars

- I. Propose ending use of Zoom for simulcasting seminars, instead return to recording seminars and posting recordings*
- II. Recordings on UW websites need closed captioning
- III. Recommend using Panopto to record
- IV. Recording is not a requirement, should not be expected, and depends on speaker's wishes (ease and quality also depends on room seminar is in)
- V. Graduate students are required to attend ATMS 520 and 1 other seminar a week each quarter

6. Adjourn to Executive Session

Next meeting: April 11th, 2023