

**Department of Atmospheric Sciences
Faculty Meeting Minute
Winter Quarter 2023
January 17, 2023
2:30-4:00 PM
ATG 610**

1. Attendees:

Faculty:

Alexandra Anderson-Frey, Abby Swann, ~~Becky Alexander~~, ~~Cecilia Bitz~~, Cliff Mass, ~~Daehyun Kim~~, Dargan Frierson, David Battisti, ~~Dan Jaffe~~, Greg Hakim, Lyatt Jaegle, ~~Kyle Armour~~, ~~Kathleen Huybers~~, ~~Qiang Fu~~, Robert Wood, Shuyi Chen, Joel Thornton, Alex Turner, Dale Durran

Research Faculty:

~~Ed Blanchard~~, Lynn A McMurdie, Peter Blossey, ~~Roger Marchand~~

Other staff:

Shana Ava, David Warren, Jennifer Siembor, Shubham Panda, Amy Liu (Graduate Student)

Guests:

James Anderson and Zanne Gerard (CoEnv Advancement)

Note a technical problem prevented Cecilia Bitz, Roger Marchand, and Dennis Hartmann from joining via zoom.

2. Call to Order & Meeting Minutes

2:37 : Commencement and approval of the meeting minutes

3. Announcements & Introductions

4. Updates

a. EDI Committee Report (Daehyun Kim)
Absent, Abby Swann gave an update above review of graduate applications

b. Undergrad Report (Lyatt Jaeglé and Jennifer Siembor)

Student Demographics:

- total number of undergraduates: 63 students
 - freshmen: 6

- o sophomores: 10
 - o juniors: 14
 - o seniors: 33
 - o post baccalaureate:
- Male: 30 , Female: 32
 - number of underrepresented minorities (URM): 5
 - number of INTERNATIONAL students: 8
 - Numbers by Options:
 - o 24 pre-majors
 - o 12 meteorology
 - o 13 climate
 - o 8 chemistry
 - o 8 data science

Curriculum Changes:

- Ready for the UW Curriculum Committee meeting next week.
 - o ATMS 451 Instruments (5 to 4 credit changes) and ATMS 310 (4 to 3 credit changes)
 - o Updates to 4 undergraduate options to meet the 90 credits limit

Undergraduate Research:

- University's Undergraduate Research Symposium is on Friday May 19
- Deadline for applications is : February 12.

Comment:

- UW ATMS is the 7th largest undergraduate program in the US.
- For atmospheric sciences range of jobs going up while graduation/undergraduate rate going down by 10% according to an analysis. This is an opportunity for the department.

c. Grad program (Jennifer Siembor and Rob Wood)

Rob : Application review comments are embedded in google sheet

16-17 positions for graduate program – 11 admitted

1 research fellowship offered and can apply for 2 additional

Discussion on recruitment at the end

10 credit of atms 600(non-thesis masters) □ lower credits to focus on thesis

Try to include more relevant classes in the curriculum like machine learning

Jennifer:

- Jennifer and Rob can process all formal offer letters.
- Future Events and Scopes:

- Feb 24 : virtual formal session : help accommodate international students
- March 3 : in-person activities

d. Postdoc (Joe Finlon?)

Absent

e. Graduate students (Nathan Cresswell-Clay, Amy Liu)

f. Facilities (Dennis Canuelle)

Absent(As he leaves at 1)

- Currently working on building/space inventory.
 - He will have to do a space audit.

g. Computing (David Warren)

- Hung microphones on walls and working on reducing echoes.
- 4545 is pretty much full, so need to start thinking about upgrades.
- Working on agreement with college for admin computing support. Currently, Craig is working part time(majorly Windows and hardware). So put as much information on tickets as possible for him to understand the issue.
- Safety: VP of personal safety on campus is coming to visit. If there is anything in particular to ask her, then send questions to David
- Cams installed on two doors at fisheries cost 35000 usd. New version of this system uses husky cards.
- Checking the feasibility of implementing Geofencing announcement for UW.
- If anything happening outside of our building, call UWPD and report if you see any issue(911 with UW phone/safezone map application).
- /intranet /safety contains all the relevant/important safety training such as CPR
- Use college Safety Suggestion Box(Fundinf available)

Suggestion by audience : “Seattle CPR” program can be used to train people on-campus if we show at least 4 interested people. It’s a 4 hr training.

h. Office (Shana Ava)

- Students/work-study students are staffed to fill for people on long-term leave
- A lot of historical info are missing. To address this, create a separate central mail account for all admin task instead of every mail going to personal accounts.

Suggestion : as a lot of people will be using, mapping is really important

i. Grants Team (Elin Martin)

Absent:

- But sent an email that Shana will share with faculty
- Wage increase by 3-4% to be discussed

- j. College Council (Qiang Fu)
 - Absent (at College Council meeting) - Joel summarized
 - 2 promotions were discussed as of now and will consider more.
 - Working on the formula to distribute approx 195k to different units.

- k. Faculty Senate (Alex Turner)
 - No Updates

5. **Old Business**

- Online Seminar Calendars
 - Now multiple people can access Trumba calendar. So it is easy to update seminar details.
 - Admin department can send seminar invites to everyone so that they can be easily added to google calendar.
 - Time schedule and room schedules are not matching in the recent past. Seminar coordinators need to make sure of that. Send an email to atmadmin@uw.edu if you have any question.
 - The front desk manual is being updated with latest information.

- Salary range and overtime exemption laws
 - ISC has increased salary for postdocs according to new rules and per our vote. If you have a job to post, the salary range is required. Applicable to all job postings, not just for postdocs.

6. **New Business**

- Updated Gift Acceptance Policy (Advancement)
 - Scope : Partner early with advancements, research or business office colleagues
 - Funding types: Gifts, Sponsored Programs, Revenues
 - Expect scrutiny of significant gifts(require doc that support donor's intent and an understanding of donor's expectations)
 - Subject to review: 1. Pose material risk, 2. Special circumstances
 - Change: University never had a policy for gifts – this adjustment is to better serve the donor and protect the university

7. **Adjourn to Executive Session**

3:33 PM

Next meeting: February 14th, 2023